



Committee: AUDIT COMMITTEE
Date: WEDNESDAY, 19 OCTOBER 2005
Venue: MORECAMBE TOWN HALL
Time: 6.00 P.M.

A G E N D A

1. **Apologies for Absence**

2. **Minutes**

Minutes of the meeting held on 27th July 2005 (previously circulated).

3. **Items of Urgent Business authorised by the Chairman**

4. **Declarations of Interest**

5. **Democratic Renewal of Full Council: The Way Forward** (Pages 1 - 16)

Report of the Head of Administration Services.

6. **Constitutional Review - Proposed Amendments** (Pages 17 - 30)

Report of the Head of Administration Services.

Please note that since writing this report a circular has been issued by DCMS (yesterday) on 10th October 2005 concerning the transfer of some licensing responsibilities, which will require an amendment to the Terms of Reference of the Licensing Act Committee in the Constitution. Officers are considering the implications of the circular and a supplementary report will be provided for Audit Committee as soon as possible.

7. **Freedom of Information** (Pages 31 - 34)

Report of the Head of Administration Services.

8. **Statement of Accounts** (Pages 35 - 36)

Report of the Head of Financial Services.

9. **Statement on Internal Control and Corporate Governance** (Pages 37 - 56)

Report of the Corporate Director (Central Services).

10. **Risk Management Progress and Proposed Work Plan** (Pages 57 - 60)

Report of the Head of Financial Services.

There will be a short presentation by Lynne Armistead (Risk and Insurance Manager)

11. **Annual Report and Controls Assurance Statement 2004/05** (Pages 61 - 82)

Report of the Internal Audit Manager.

ADMINISTRATIVE ARRANGEMENTS

(i) Membership

Councillors Malcolm Thomas (Chairman), John Gilbert, Ian Barker, Jon Barry, Keith Budden, David Whitaker and Geoff Wilson

(ii) Substitute Membership

Councillors Susan Bray, Shirley Burns, Chris Coates, Paul Gardner, Janice Hanson, Alex Stone and Joyce Taylor

(iii) Queries regarding this Agenda

Please contact Gill Noall, Administration Services - telephone (01524) 582060 or email gnoall@lancaster.gov.uk.

(iv) Changes to Membership, substitutions or apologies

Please contact Members' Secretary, telephone 582170, or alternatively email memberservices@lancaster.gov.uk.

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Published on 11th October 2005